

Holiday Club Registration Form



Child's Full Name	
Child's Date of Birth	
Parent/Guardian Names	
Home Address	
Telephone Number 1	
Telephone Number 2	
Email Address	
School Attended and Year Group	
Doctor's Name and Telephone Number	

Holiday Club Sessions and Prices

(sessions bookable on a separate form)

School Holidays: (8am-6pm)	£32.00 per Day	(Sibling Rate £30.00)
Half Day: (8am-1pm or 1pm-6pm)	£20.00 per Session	(Sibling Rate £19.00)
Short Day (9am-3pm)	£27.00 per Session	(Sibling Rate £26.00)

Bank Details for Payments by BACS:

All My Friends Childcare Ltd, Sort Code 20-33-83 Account Number 60684716 (reference child's name).

Authorisation

We only allow authorised adults to collect your child. Please give details below of any person you wish to authorise to collect your child.

Name	Relationship	Contact Number

We also request your authorisation for the following:

- taking your child on routine outings from the Holiday Club e.g. park or library
- to have emergency first aid treatment administered to your child by a qualified person
- for a member of the Holiday Club staff to sign any written form of consent required by the hospital authorities if the delay in getting a parental signature is considered by the doctor to endanger your child's health or safety
- to administer Calpol Suspension to reduce a high temperature in an emergency situation when you cannot be reached, and all other measures have failed to reduce your child's temperature to a safe level
- to have your child's photograph used for training and promotional literature.

All My Friends Childcare Ltd assumes your authorisation for each point noted above on receipt of this signed contract. Please discuss any concerns you may have regarding any of these points with the Holiday Club Manager before completing the registration for your child.

Terms & Conditions

- We regret that absences due to illness cannot be refunded and booked sessions are not transferable.
- Cancellations will be refunded in full when at least 2 weeks' written notice is received and at 50% when 1-2 weeks' notice is given. Cancellations within 7 days will not be refunded.
- All My Friends Childcare expects parents to notify the Holiday Club of any change in registration details and provide necessary information requested concerning their children's care.
- Holiday Club has a behaviour policy designed to protect both children and staff and to ensure that all can enjoy the facilities the club offers. We do not use physical punishment in the discipline of the children. A copy of our behaviour policy is available on request.
- Parents are requested to notify us of any accident or injury suffered by the child since the last session they attended.
- Written parental consent will be required each time prescribed medication is to be administered by qualified staff.
- The Club cannot accept children who are suffering from any contagious disease or who have had diarrhoea or vomiting within the previous 48 hours.
- We reserve the right to make a charge to cover additional staffing costs if the child is not collected by the specified time.

Parent Signature:		Date:	/ / 2020
Parent Name			
For All My Friends Childcare			/ / 2020
Full Name			

All My Friends Childcare Holiday Club is located at Hucclecote Methodist Church Hall, 120 Hucclecote Road, Gloucester. GL3 3SB.